

**CALL TO ORDER:** Supervisor Julian called the regular meeting of the Kasson Township Board to order at 7:00 pm, with the Pledge of Allegiance.

**ROLL CALL:** Members Present: Greg Julian – Supervisor, Dana Boomer - Clerk, Roger Noonan – Trustee, Julia Carter – Treasurer, Tad Carter – Trustee  
Member(s) Absent: None  
Staff Present: Sheree Nelson

**AMENDMENTS TO AGENDA** – The board briefly discussed the agenda. Maple City Sidewalks was renamed to Maple City Improvement Project. **Noonan moved to approve the agenda as amended. T. Carter seconded. All in favor, motion carried.**

**PUBLIC COMMENT:** None

**MINUTES** – The board discussed the minutes from the regular meeting on November 9. **J. Carter moved, T. Carter seconded to approve the November 9, 2021 regular meeting open session minutes as presented. All in favor, motion carried.**

**PERTINENT COMMUNICATIONS:** Julian received a letter regarding the final tax tribunal decision regarding Britton Carter’s property. Carter is unhappy about the tribunal decision, and about how the issue was handled by Julie Krombeen and Chuck Schaeffer. Julian will maintain that letter on file.

**PRESENTATION:** None

**FINANCIAL REPORTS:**

- a) **TREASURER’S REPORT:** J. Carter had previously submitted the treasurer’s report to the board. Receipts total \$114,759.33. Disbursements \$16,328.51. Balance \$392,922.95.
- b) **BUDGET REPORT:** Boomer and Nelson presented the budget report through November. The board briefly discussed. Boomer and Nelson will present a draft budget for 2022/23 to the board prior to the January meeting.
- c) **BILL APPROVAL** – Boomer presented the check detail. The board briefly discussed. **J. Carter moved to pay the bills as presented; seconded by Noonan. All in favor, motion carried.**

**UNFINISHED BUSINESS:**

- a. **Cemeteries** – None
- b. **Federal American Rescue Plan Act** – Boomer and J. Carter reported that the first half of the ARPA funding has been received.

- c. **Mining/Gravel Legislation** – Julian and Boomer reported that a letter had been sent in reply to Elmers as discussed at the November meeting. There has been no change on the gravel legislation – it remains in committee at the House level.
- d. **2022 Meeting Schedule** – Boomer presented a draft resolution for the 2022 meeting schedule – Resolution 13-2021 (see attached). The board briefly discussed – meetings will continue to be on the second Tuesday of each month. **Noonan moved, T. Carter seconded to approve Resolution 13-2021. Roll call vote: Julian (yes), Boomer (yes), J. Carter (yes), T. Carter (yes), Noonan (yes). All in favor, motion carried.**
- e. **Other Unfinished Business** - None

#### **NEW BUSINESS –**

- a. **Planning Commission / Zoning Board of Appeals Appointments** – Three appointments need to be made this month – two for the ZBA and one for the PC. For the PC, Jim Anderson’s term was up in November. He is interested in being reappointed, and Julian recommended his reappointment. **Boomer moved, Noonan seconded to reappoint Jim Anderson to the Planning Commission for a term to run through November 2024. All in favor, motion carried.** For the ZBA, Jerry Gretzinger’s term was up in November 2020, and Scott Mills’ term was up in November 2021. Both are interested in being reappointed, and Julian recommended their reappointment. **T. Carter moved, Noonan seconded to reappoint Jerry Gretzinger to the ZBA for a term to run through November 2023, and Scott Mills to the ZBA for a term to run through November 2024. All in favor, motion carried.**
- b. **Communication Tower** – Julian had distributed a communication from the county regarding the Tower Road communication tower. Julian summarized the history of the discussion with the county on the expansion or replacement of the tower with a larger tower. The board discussed – more details from the county will be needed before the township can discuss in detail.
- c. **Hall Cleaning** – Bob Underwood is retiring. Julian has found a person, Shannon Routzahn, who may be interested in cleaning, and cleans for Centerville Township and they are pleased with her work. However, she does not have insurance. Julian spoke with Paul Olson from the township insurance company, and he does not feel that it is necessary for a cleaning company to have insurance. Nelson stated that Routzahn can sign an exclusion form to remove her from a potential workers’ comp claim. The board had consensus to hire Routzahn for cleaning; Noonan requested that the hall be cleaned before a rental on Christmas Day, if possible.
- d. **Other New Business** - None

#### **CAPITAL PROJECTS – EXPLORATION**

- a. **Maple City Improvement Project** – Trudy Galla has been in communication with Julian regarding the improvement project. There may be possible Parks and Recreation funds available with an improvement project, but the township would need a parks plan written within the last five years. J. Carter and Boomer will look into whether the township has ever had a parks plan. Julian asked to have it on record that the township board received a communication from Craig Brown with the LCRC regarding a possible design for the Newman Road/Kasson Center intersection – the board would like additional details on this proposal.

- b. **Broadband** – No update
- c. **Township Hall Renovation** – Julian forwarded a new proposal from Cooley regarding a hall renovation that involved covered front and back walkways in the amount of \$80,000. The board discussed potential work on the hall, including potential improvements to the northern access. Noonan also asked about the potential for the expansion of the offices and improvements to the heating and electrical systems.
- d. **Fire Department Water Points** – Boomer presented quotes from B&Z and Cluff Well Drilling for a proposed well for the fire department at the township hall. The quotes are quite different, but are also quoted for different pump specifications. The board will discuss further before finalizing the budget for 2022/23. This may be a possible use of ARPA funding.
- e. **Fire Department New Station** – Chief Doornbos has developed a station evaluation, covering a number of issues that have been found with the existing station. The fire board will be discussing the evaluation and the possibility of a four-township meeting in the new year to discuss infrastructure needs and concerns.

**REPORTS: Planning Commission (PC)** – At the November meeting, three gravel pit SUPs were approved. Work continues on the Master Plan.

**Zoning Administrator (ZA)** – Cypher had submitted written reports to the board, and provided a summary of his activities for the month. The board briefly discussed.

**Supervisor** – Julian summarized his activities for the month. Julian is curious about the possibility of putting a street light at the intersection of M-72 and Newman Road.

**Assessor** – Assessment business is being conducted as normal.

**Fire Board** – The upcoming meeting is scheduled for Thursday. The board will be discussing moving the fire board meeting to the first Thursday of the month, to allow fire department business to be presented to the townships in a more timely fashion at their monthly board meetings. The fire board will likely be recommending a four-township meeting to discuss the future direction of the fire department. David Noonan thinks that the National Park should have input and possibly funding input on a new fire station, if the location is in Cleveland Township.

**Clerk/Elections Report** – There are currently no scheduled elections until August 2022. Boomer reported that the county is currently working on the reallocation of county commissioner districts – it is likely that a small portion of Kasson Township bounded by CR-616 and Tremain Road will be moved to District 6 (currently Empire and Glen Arbor Townships) with the remainder of the township remaining in District 7 with Solon Township. This would further the goal of making the population even between the districts.

**COMMITTEE REPORTS: Hall Use and Buildings and Grounds Reports** – There have been two hall uses, and there is a rental coming up Christmas Day. There are no issues with building and grounds. There may need to be a Parks and Recreation Committee formed if grants are sought for Maple City.

**PUBLIC COMMENT:** Don Drabik – He thinks that an entrance/exit out the north wall of the hall would be the most appropriate. In addition, there has been orange pipe being buried along Gilbert, Baatz, Bow and Fritz Roads – he is wondering what this is for. No one at the meeting was aware of what is being buried.

**BOARD COMMENT:** T. Carter would be interested in seeing the interior of the hall re-painted; the board thinks it may have been at least 15 years since the last full interior re-paint.

The next regular meeting will be Tuesday, January 11, 2021 at 7 pm.

**Motion** by Noonan to adjourn, second by J. Carter / **All in favor, motion carried.** Meeting adjourned at 8:04 PM.

Submitted by:  
Dana Boomer, Township Clerk

RESOLUTION 13-2021 – Resolution to Establish 2022 Township Board Meeting Dates

Whereas, Michigan Compiled Law 41.72a(1) authorizes the township board of Kasson Township to set regular meeting dates,

THEREFORE, BE IT RESOLVED, that as of December 14, 2021, and pursuant to MCL 41.72a(1), the Kasson Township 2022 Regular Board Meetings shall be held at 7:00 pm on the second Tuesday of each month (with exceptions as necessary) as follows:

Tuesday, January 11

Tuesday, February 8

Tuesday, March 8

Tuesday, April 12

Tuesday, May 10

Tuesday, June 14

Tuesday, July 12

Tuesday, August 9

Tuesday, September 13

Tuesday, October 11

Tuesday, November 8

Tuesday, December 13